



Shin Yat Tong On Yat Kindergarten

Personal Privacy ~ Permission with parents

10th August, 2022

Dear Parents,

The school new term has begun, which implies that the children commence their wonderful school lives this school year. As always, the staff at General Office or teachers may take photos or videos of your child in class or other activities, when necessary, to enable teachers for teaching analysis and evaluation of children's learning effectiveness after class.

During special school activities, school commemoration, parent-child activities and some festive celebration, our school may arrange professional photography company or teaching staff to conduct photo taking or video recording in order to archive precious information. Some activities highlights will be transferred into photo albums and video clips, which will be displayed through school website, Facebook, YouTube, leaflets, posters and banners for the general public, as well as to share experience with members of the industry and learn from each other.

Due to the privacy regulation, our school must obtain your consent before publicly displaying the portraits of you or your child that may be captured on camera or screen when participating in activities. Therefore, our school are sincere to ask your permission, hoping that you can authorize us to use these precious photos or videos for the purposes of educational research, public sharing and school promotion in future.

As promised, all photos or videos of school activities display will be strictly reviewed and screened, and follow the principle of maintaining the good image of you or your child. At the same time, unless you are willing to do so, commercial activities are not be involved.

Thank you for your fully support and understanding.

Enclosed with parental authorization reply slip, please fill in the particulars below and return to the class teacher on or before 12th August, 2022(Friday). Thank you.

Yours faithfully,
General Office



Personal Privacy ~ Parental Authorization Reply Slip

To Shin Yat Tong On Yat Kindergarten

I have been informed of the contents of File No: (SYT)S/2022/02. According to the description of the purpose of using above information and commitment, I hereby reply to you as follows:

I *agree / disagree to authorize you to freely adopt the photos or videos taken by *daughter / son / myself or relatives participating in school activities.

Student name: _____ Class: _____

Parental signature: _____ Date: _____

* Please delete if inapplicable.

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